

**MOTHER DAIRY CALCUTTA
P.O DANKUNI COAL COMPLEX,
DIST.:-HOOGHLY, PIN - 712310**

Ref No. : WBMDC/PUR/21-22/TENDER-0041

Date : 21.09.2021

E – NOTICE INVITING TENDER

A. PREFACE :

The Mother Dairy Calcutta invites e-tenders on Item Rate / Percentage Basis in prescribed forms from the suppliers/ contractors for execution of the following work. (Submission of Bid through online).

B. SCHEDULE

Sl. No	Nature of the Work	Eligibility of Contractors for Participation	Earnest Money (Rs.)	Bid Validity Days	Time Allowed for Completion (Days)	Cost of Tender Fee
01	Supply of Industrial Grade Non-Iodized Common Salt Per Month on Annual Rate Contract Basis.	Regular supplier of similar item in Govt. Organization or in Reputed organizations for the last 3 years	20000.00	90 days	Yearly.	1050.00 (Including GST)

C. APPLICATION

In the event of e-filling, intending bidder may download the tender documents from the website **<http://wbtenders.gov.in>** directly with the help of Digital Signature Certificate as per Time Schedule stated here in under Sl.No:- D. Necessary **Tender Fee** and **Earnest Money** are to be remitted through online (NEFT/Net Banking) in favour of **WBCMPF LTD, MOTHER DAIRY CALCUTTA'** payable at **Kolkata** and also to be documented through e-filling. The original part of online submission of EMD(Online –Net Banking/NEFT)& tender fees , should be submitted physically in the office of Mother Dairy Calcutta at Dankuni

- a. Both Technical document and Financial Bid are to be submitted in technical (Statutory & Non-Statutory) and financial folder concurrently duly digitally signed in the **website <http://wbtenders.gov.in>**.
- b. The **FINANCIAL OFFER** of the prospective tenderer will be considered only if the **TECHNICAL** Document of the tenderer found qualified by the 'Tender Committee'. The decision of the 'Tender Committee' will be final and absolute in this respect.
- c. The tenderers shall adopt the item rate / percentage and required to quote his rate item-wise or percentage-wise as specified in tender schedule (B.O.Q).
- d. The acceptance of lowest tender is not obligatory and the authority reserves the right to accept or reject any of all the tenders without assigning any reason whatsoever.
- e. Conditional and / or incomplete tender will be rejected summarily.
- f. This notice shall form part of terms & conditions of the tender and the tenderer is bound to abide by them.
- g. The firm who submitted false credentials / set back from the work after bidding lowest rate and acceptance / withdrawn from the job/ not completed the work after token start earlier in this organization should be barred from participation in the tender.
- h. Firms black listed by any Govt. / Semi-Govt. organization are not eligible to participate in the tender. Contractors shall give an undertaking in this regard.
- i. Contractors should not have a conflict of interest.
- j. Duly attested / certified copies of the following documents are to be enclosed in the tender along with the e-application with authorized address & contact details of the tenderer. The originals are to be shown on demand :
 - i. Trade License.
 - ii. PAN Card and Acknowledgement Receipt of I.T. Return for Assessment Year-2020-21; GST Registration Certificate & Acknowledgement.
 - iii. Credential of Experience for execution of similar nature of work as specified under any Govt./ Govt. Undertaking / Co-operative Sector / Other Sectors.
 - iv. Partnership Deed in the case of Partnership Firm or relevant part of the Constitution in the case of Registered Company.
 - v. Valid Registration Certificate in the case of Firm / Engineers' Co-operative Societies.

- k. In the event of the application being submitted by a Firm, it must be signed separately by each Member of the Board of Directors / Partners or in the event of absence of any Partner, it must be Signed on his / her behalf by a person holding a Power of Attorney authorizing him / her to do so.
- l. Tenderers are requested to submit their e - tender forms along with all relevant documents as mentioned above. Tender will be treated as invalid if any of the required documents is not enclosed.
- m. Chief General Manager reserves the right to place order(s) on one or more bidder(s) for required quantity and may accept any or reject any or all tenders without assigning any reason whatsoever.

D: IMPORTANT INFORMATIONS :

Date & Time Schedule

S1 No.	Particulars	Date & Time
01.	Date of uploading of Tender Document online (Publishing Date)	24.09.2021
02.	Documents download start date (Online)	24.09.2021
03.	Documents download end date (Online)	16.10.2021
04.	Bid submission start date (Online)	24.09.2021
05.	Bid submission Closing (Online)	16.10.2021 2:00 PM
06	Bid Opening (Online)	18.10.2021 2:00 P.M

INSTRUCTION OF ONLINE PAYMENT FOR PARTICIPATING E- TENDER.

- 1) www.wbtenders.gov.in 2) Right Hand Side—Last option—Click on bidders Manual Kit.
- 3) Download the pdf file and read it carefully before starting your bid.
- 4) There are two online Payment Option a) Net banking (ICICI BANK), b) NEFT.
- 5) If any one choose NEFT option for online payment , it is mandatory to start your bidding process at least four bank working days before the date of closing tender. Otherwise you have only option to pay online payment through Net Banking.

Chief General Manager