

Mother Dairy Calcutta
P.O. - Dankuni Coal Complex, Dist - Hooghly, PIN -712310

TO WHOM IT MAY CONCERN

Enquiry Number : PUR / FSSAI / ENQ / QA / 106

Dated : 10.04.2025
Closing Date : 23.04.2025

Sub: Enquiry for Appointment of Auditor for FSSAI Audit of Banglar Dairy Limited

Dear Sirs,

Banglar Dairy Limited is a centrally licensed Food Business Operator engaged in processing / manufacturing Milk and milk products [**under High Risk Food Category**] under the ministry of Animal Resource Development, Govt of West Bengal. To ensure food safety compliance, BDL maintains Food Safety Management System. BDL intends to get the system audited [for the period, **01.04.2025 – 31.03.2026 & 01.04.2026 – 31.03.2027**] by any third party auditor recognized by FSSAI.

For this purpose, quotations are invited from the FSSAI authorized reputed agencies having (a) GST Registration Certificate, (b) PAN, (c) Income tax clearance certificates for AY 2024-25, (d) valid Trade License, (e) FSSAI authorization certificate and (f) Credentials in the following terms and conditions :-

Scope of work

Third Party Audit should cover various aspects of a food business, including facilities, equipment, processes, procedures, documentation, and employee practices.

- i) Conduction of independent inspections of food businesses to ensure compliance with food safety standards and regulations,**
- ii) Evaluation of findings,**
- iii) Providing Recommendations for improvement**
- iv) Certification**

Interested agencies are requested to submit their suitable offers along with the above documents in sealed envelope at our Office at Dankuni within **23.04.2025** (till 2 pm). Please indicate the Enquiry No. and Date on the top of the envelope.

Terms & conditions

GST : Will be paid extra. Indicate GST rate.

Payment : Within 30 days of submitting tax invoice / bill, after successful completion of audit and issue of certificate subject to approval by the competent authority.

Each and every page of all the documents shall be signed and sealed with date by the bidder.

The quotation should have "QUOTATION FOR " , Quotation no with date super scribed on the top of the Envelope and addressed to Chief General Manager , Mother Dairy Calcutta, P.O. Dankuni Coal Complex, Dist – Hooghly, PIN 712310.

Validity : Keep your offer valid for 60 days from the closing date of this enquiry.

Rates shall be firm for entire execution of Work and no escalation of rate on any ground what-so-ever shall be applicable during the contract period.

The Chief General Manager reserves the right to accept / reject any or all offer(s) / whole tender without assigning any reason whatsoever and also reserves the right to amend / alter the contract during the contract period, if needed.

If any dispute or difference shall at any time arise between the two parties in respect of this order or concerning anything herein contained or arising out of this order, or as to the rights, liabilities or duties of the said parties hereunder, or as to the recovery of any amount, the same shall be referred to the sole arbitration of Managing Director, West Bengal Co-operative Milk Producers Federation Ltd., Block LB-II, Sector-III, Salt Lake City, Kolkata - 700 106. The decision of the Arbitrator shall be final and binding on the parties. The Hon'ble High Court at Kolkata shall have exclusive jurisdiction as regards any dispute / arbitration under these terms irrespective of any jurisdiction clauses mentioned hereinabove or subsequently in other place(s). The arbitration proceedings shall be governed by the provisions of the Arbitration and Conciliation Act, 1996 and rules made there under of any enactment or statutory modifications thereof for the time being in force.

For queries, you may kindly get in touch with Shri Subhas Chandra Khan, MR, FSM during office hours.

Thanking you,

Yours faithfully
For Mother Dairy Calcutta


N. S. M.
10/4/25

E.O. Assist. Manger, Purchase

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OFFER FORM

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We have read out and understood the details of the assignment and the terms and conditions to be complied with. We are interested to take up the job. Our total fees / charges is mentioned below –

Year	Total fees for the entire assignment
01.04.2025 – 01.03.2026	Rs
01.04.2026 – 31.03.2027	Rs
Total	Rs
Rate of GST applicable	%

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Signature of bidder with official stamp